

The following information is available from Little Paxton Primary School under the Model Publication Scheme

<p>Information listed below is available on our website at littlepaxton.cambs.sch.uk or a request can be made by email via the school - office office@littlepaxton.cambs.sch.uk.</p>	
•	Head teacher's contact details
•	Who's who in the school/academy
•	Who's who on the governing body / board of governors and selection criteria for appointment
•	Governing body's contact details
•	Instrument of Government / Articles of Association
•	School/Academy session times and term dates
•	Current and previous year's financial information about projected and actual income and expenditure, procurement, contracts and financial audit
•	Annual budget and financial statements
•	Capital funding
•	Financial Audits reports
•	Details of expenditure items over £2000 (published at least annually, where practical, at a more frequent quarterly or six-monthly interval)
•	Staff pay – details of senior staff salaries in bands of £ 5,000. For all other posts, identify levels of pay by salary range
•	Staff allowances and expenses that can possibly be incurred or claimed, with totals paid to individual senior staff members.
•	Governors' allowances that can be incurred or claimed, and a record of total payments made to individual governors
•	Procurement and contracts we have entered into
•	Details of any premiums we receive such as Pupil premium.
•	Current strategies and plans, performance indicators, audits, inspections and reviews
•	Latest reports from regulators - Ofsted - Summary - Full report - Post-inspection action plan
•	Exam and assessment results
•	Performance tables
•	Careers programme information

<ul style="list-style-type: none"> • The school's future plans. For example, proposals for and any consultation on the future of our school such as a change in status.
<ul style="list-style-type: none"> • School profile and performance data supplied to the English or Welsh Government or to the Northern Ireland Executive
<ul style="list-style-type: none"> • Data Protection impact assessments (in full or summary format) or any other impact assessment (eg Health & Safety Impact Assessment, Equality Impact Assessments etc), as appropriate and relevant
<ul style="list-style-type: none"> • Decision making processes and records of decisions
<ul style="list-style-type: none"> • Admissions policy and, where applicable, admission decisions
<ul style="list-style-type: none"> • Agendas and minutes of meetings of the governing body and its committees, unless an exemption applies to the information or parts of it.
<ul style="list-style-type: none"> • Current written protocols, policies and procedures for delivering our services and responsibilities.
<ul style="list-style-type: none"> • School policies and other documents, such as behaviour policy, anti-bullying policy, e-Safety, values and ethos etc.
<ul style="list-style-type: none"> • Safeguarding and child protection, including protecting children's personal data
<ul style="list-style-type: none"> • Equality and Diversity
<ul style="list-style-type: none"> • Policies and procedures relating to recruitment and human resources
<ul style="list-style-type: none"> • Special educational needs
<ul style="list-style-type: none"> • Customer service and Complaints policies and procedures (including those covering handling requests for information and operating the publication scheme)
<ul style="list-style-type: none"> • Pay Policy
<ul style="list-style-type: none"> • Records management (Information security policies Records retention, destruction and archive policies)
<ul style="list-style-type: none"> • Data protection (including information sharing and CCTV usage policies)
<ul style="list-style-type: none"> • Charging regimes and policies
<ul style="list-style-type: none"> • Currently maintained lists and registers only (this does not include the attendance register)
<ul style="list-style-type: none"> • Curriculum circulars and statutory instruments
<ul style="list-style-type: none"> • CCTV - Details of the locations of any overt CCTV surveillance cameras operated by us or on our behalf
<ul style="list-style-type: none"> • Disclosure logs, ie information provided in response to FOIA/EIR requests
<ul style="list-style-type: none"> • Asset register and Information Asset register
<ul style="list-style-type: none"> • Any information we are currently legally required to hold in publicly available registers
<ul style="list-style-type: none"> • Current information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses

• Extra-curricular activities
• Out of school/academy clubs
• Services for which we are entitled to recover a fee, together with those fees
• Requests for paper copies of information
• Our publications, leaflets, books and newsletters
Additional Information Any information that is not itemised in the lists above

Schedule of charges

The charge for any documents requested as hard copies will be 5p per copy.