

# Little Paxton Primary School

## Curriculum & Standards

### Terms of Reference 2024



**The governing body can delegate any of its statutory functions to a committee, subject to prescribed restrictions. The full governing body shall agree the level of delegation to this committee.**

#### **Membership**

The governing body shall determine, and review annually at the first meeting of the school year, the establishment, terms of reference, constitution and membership of the committee. Other members of the governing body may attend the Curriculum and Standards Committee meetings but will not have voting rights. Associate governors may be members of the committee, but the majority of committee members shall be governors. Associate governors may give advice, and may have limited voting rights in accordance with any restrictions placed upon them by the governing body.

#### **Membership shall include:**

A minimum of four governors  
Headteacher or Deputy Headteacher  
Associate members as appropriate

#### **Chairing**

The Chair and Vice Chair of the committee will be appointed by the full governing body.

#### **Attendance**

Members of the committee, the Headteacher, Deputy Headteacher and the clerk to the committee have a right to attend committee meetings. The governing body or committee may allow other governors to attend meetings.

#### **Quorum**

The quorum for committee meetings shall be determined by the committee, but must be at least three governors who are members of the committee. *(The committee shall not meet without the Headteacher or Deputy Headteacher and the Chair or Vice-Chair being present)*

#### **Meetings**

The committee shall meet 3 times per year and more often if required. Dates for meetings will be set before the beginning of each school year as part of the annual cycle of full governing body and committee meetings.

#### **Clerking**

The committee will be clerked by the School Business Manager

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#### **Terms of Reference: Curriculum and Standards Committee**

- To oversee curriculum planning within the school in the context of the School Development Plan and any post OFSTED Action Plans, and to monitor its implementation.
- To consider all curriculum policy documents and to report to the governing body on whether they have been adopted.
- With the assistance of staff, to provide information on how the curriculum is taught, evaluated and resourced.
- To ensure that the requirements for children with Special Educational Needs (SEN) are met.
- To ensure that the school meets the requirements of the Equality Act 2010, and to report on measures taken by the school to ensure that persons with disabilities are treated no less favourably than other persons.
- To receive reports from the headteacher and other staff on the delivery of the National Curriculum, including testing and assessment arrangements, and to review the published information about school performance.
- To review the relevant annual Key Stage targets for pupil achievement, and report these to the full governing body.
- To consider complaints relating specifically to the curriculum and to advise the governing body.
- To recommend or commission appropriate governor training.
- To report to the full governing body at each of its meetings.